

W5	)
ARF	В
(Blue)	

Appointments Made	_,	Final
		Outcome

## **LEVEL 3: RESPONDENT CONFIDENTIAL**

P3029: Logistics, NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX. Telephone: 01277 200 600, Fax: 01277 214 117
---

	: Logistics, NatCen, 101-135 Kings			·		
	COMPLETE FOR SPLIT HOUSEHOLDS ONLY I.E. IF SOME OF THE SAMPLE MEMBERS HAVE LEFT THE ORIGINAL HOUSEHOLD. WRITE IN DETAILS BELOW THEN START AT SECTION A ON PAGE 4.					
	AL NUMBER (same as the					
	inal hhold except the last di				<u> </u>	
	HHOLDSPLIT' PARALLEL BLO ER DETAILS FOR ALL PEOPLE					
	Name, Age	Prev OCs	Landline	Mobile	CAPI / SC complete?	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10 11						
12						
13						
14						
15						
16						
	Address:					
Tel n	umber:					

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	VISITS RECORD  Record all visits, even if no reply.  For phone calls – see separate grid on page 2	*Call Status (Enter codes only)	Time	Call foll- owed by personal/ non-CAPI time (tick)
1	/		:			:	
2	/		:			:	
3	/		:			:	
4	/		:			:	

<sup>\*</sup>Call Status codes: 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	VISITS RECORD  Record all visits, even if no reply.  For phone calls – see separate grid below	*Call Status (Enter codes only)	Time	Call foll- owed by personal/ non-CAPI time (tick)
5	/		:			:	
6	/		:				
7	/					:	
8	/		:				
9	/		:				
10	/		:			:	
	*Call Status codes: 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status						

	TELEPHONE CONTACT					
Call No.	Date DD/MM	Day of week	Call Time 24hr clock	TELEPHONE CALLS RECORD  Record all calls, even if no reply.  DO NOT ENTER THESE CALLS IN THE CAPI MENU SYSTEM		
1	/		:			
2	/		:			
3	/		:			
4	/		:			
5	/		:			
6	/		:			
7	/		:			
8	/		:			
9	/		:			
10	/		:			
11	/		:			
12	/		:			
13	/		:			
14	/		:			
15	/		:			

# A: Tracing activities

	Ye	s 1	→ A2	Name:	THIS HOUSEHOLD	
	N	0 2	→ A10	Addres	.c.	
All	<b>hhold members</b> confirmed as havin moved outside the U	- 1 - 3	→ Final outcome	, radi es		
<b>A2</b>	How many follow-up addresses d	d you v	risit?			
	Non	e 0	→ A6			
	1 or more (WRITE IN NUMBER)	<b>'</b>	→ A3	Postco	de:	
А3	At how many of these follow-up ad leave a tracing letter?	dresses	did you also	Phone:		
	WRITE IN NUMBER			Email:		
<b>A4</b>	At how many of these follow-up ad contact with any neighbours?	dresses	⊐ s did you make	A10	Which of these methods did you use to try to this household?	find
	WRITE IN NUMBER				CODE ALL THAT APPLY	
<b>A5</b>	At how many of these follow-up ad leave a tracing letter with neighbou		did you also		Address provided by office Address provided by previous occupants of	01
	WRITE IN NUMBER				household where these people split from Contacted letting agency/landlord	03
			_		None of these	77
46	Where was the final follow up addr	ess?				
	Address is in my area	1	→ A8	A11	Which was the best method to trace the hour	
do	dress is in my area but is inaccessible	2	/ Ao		Address provided by office Address provided by previous occupants of	01
	Address is in GB but outside my interviewing area	3	→ A7		household where these people split from  Contacted letting agency/landlord	02
	_				None of these	77
	Address is in Northern Ireland	4				
	Address is outside the UK	5	→ A8			
	Could not locate address	6				
<b>47</b>	Check with Team Leader about who enough for you to go mobile and vi		ddress is close	A12	At how many of the stable addresses provide you also leave a tracing letter?	ed did
	Will go mobile and visit address	5 1			WRITE IN NUMBER	
Reallo	ocate address to another interviewe	. 2	→ Final outcome			
<b>A8</b>	Did you successfully trace the hous confirm that they were living there		o an address and			
	Yes	1	7			

No

## **B: Observations at Follow-up Address**

Use this section to record observations at the first follow-up address. If you visited more than one follow-up address, refer to the additional observation sheet provided.

NOTE THAT THIS INFORMATION SHOULD BE
COLLECTED BEFORE MAKING CONTACT.

- > YOU SHOULD COMPLETE ALL OF THIS SECTION
- В

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
	-

.Y:	ADDRESS DWELLING TYPE – CODE ONE ONL	1
01	Detached house/bungalow	
02	Semi-detached house/bungalow	
03	End terraced house/bungalow	
04	Terraced house/bungalow	
05	rpose built flat/maisonette (under 10 dwellings)	u
06	Purpose built flat/maisonette (10+ dwellings)	
07	Converted flat/maisonette (under 10 dwellings)	
08	Converted flat/maisonette (10+ dwellings)	
09	Dwelling with business premises	
10	Bedsitter in multiple occupation (under 10 dwellings)	
11	Bedsitter in multiple occupation (10+ dwellings)	
12	Bedsitter/single occupation	
13	Sheltered accommodation	
14	Institution (write in)	
97	Other (write in)	

<b>B3</b>	Are any of these physical barriers to entry
	present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

**B4** On what floor of the building is the address' main entrance?

#### CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1 <sup>st</sup> floor	03
2 <sup>nd</sup> floor	04
3 <sup>rd</sup> floor	05
4 <sup>th</sup> to 9 <sup>th</sup> floor	06
$10^{\text{th}}$ to $19^{\text{th}}$ floor	07
20 <sup>th</sup> floor or higher	08
Don't know	98

<b>B2</b>	How many floors are there at the address?

WRITE IN

<b>B</b> 5	Does the address have an unkempt gard	len?	В9	Which of these best describes the coresidential properties in the area?	ndition	of
	Yes	2		Mainly good	1	
	No obvious garden	3		Mainly fair	2	
B6	Standing outside, can you observe any s or van belonging to this address?	igns of a	car	Mainly bad Mainly very bad	4	
	Yes, probably belonging to this address	1		Unable to obtain information	5	
Yes, u	insure whether belonging to this address	3	B10	How is the external condition of the relative to other residential properti area?		
B <b>7</b>	Standing outside, can you observe any s children under 10 (including babies) at t address?	_		Better About the same	1 2	
	Yes	2		Worse Unable to obtain information	3	
<b>B8</b>	Are any of the following present or with hearing of the address? CODE ALL THAT		or			
der	Boarded houses, abandoned buildings, molished houses or demolished buildings	01				
	Trash, litter or junk in street / road	02				
	Heavy traffic on street / road	03				
	None	96				

#### **C: Translation requirements**

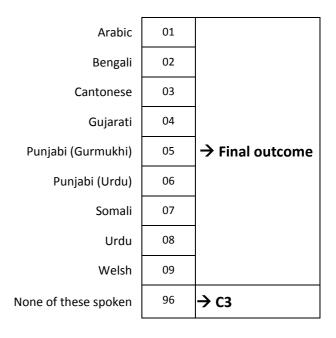
Does <u>every adult</u> in the household speak sufficient English to complete their interview (even if not main language)?

Yes	1	→ Final outcome
No	2	→ C2

C2 ESTABLISH WHICH LANGUAGES ARE SPOKEN IN THIS HHOLD (CHECK EVEN IF THERE WERE TRANSLATIONS AT THE LAST INTERVIEW). SHOW W5 ARF TRANSLATION CARD IF REQUIRED.

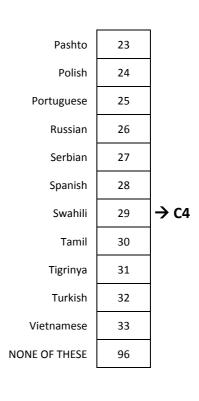
We provide translations into the languages listed here. Which of these languages are spoken in this hhold?

CODE ALL THAT APPLY



Record language(s) spoken. CODE ALL THAT APPLY.

Albanian	10
Amharic	11
Chinese	12
Croatian	13
Farsi	14
French	15
Greek	16
Hindi	17
Lingala	18
Lithuanian	19
Luganda	20
Malayalam	21
Mandarin	22



C4	Is there anyone able to act as an interpreter for this hhold (household/family member,
	neighbour or yourself)?

NB – ideally an interpreter should be aged 18+. Children aged 13+ can act as an interpreter if both parent and child are willing to participate, topics covered are not likely to disturb or distress the child, the child is of an age to properly comprehend the questionnaire content.

Yes 1 → C5 No 2 → C6

After you complete the hhold grid:

- a) conduct interviews with all (sufficient) English speaking household members (if any).
- b) use the interpreter(s) to complete the remaining interview(s)
- c) if an interpreter is unavailable for some individuals code them as 54 use the parallel blocks to access their individual interviews and enter the outcome code.

COMPLETE THESE ACTIONS IN THE ORDER THAT YOU THINK IS BEST

1 → Final	loutcome
-----------	----------

Do any household members speak sufficient English to complete their interview (even if not main language)?

Yes	1	→ C7
No	2	Turn to relevant sentence at the back of the W5 ARF Translation Card
		Then go to Final outcome section 5 & code 541

After you complete the hhold grid:

- a) conduct interviews with all (sufficient) English speaking household members
- b) use code 54 for those individuals where an interpreter is unavailable use the parallel blocks to access their individual interviews and enter the outcome code.

COMPLETE THESE ACTIONS IN THE ORDER THAT YOU THINK IS BEST

1	→ Final outcome
---	-----------------