



**ARF**  
**EB3**  
(Violet)

## Appointments Made

|  |
|--|
|  |
|  |
|  |

Final  
Outcome

|  |
|--|
|  |
|--|

P2822: Understanding Society Unit  
NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX, Telephone 01277 200 600, Fax 01277 214 117

| ADDRESS DETAILS |
|-----------------|
|                 |

| DU/HHOLD SELECTION LABEL |
|--------------------------|
|                          |

DU  
(1,2,3)

HH  
(2,3)

|                              |                            |                                              |                                                |
|------------------------------|----------------------------|----------------------------------------------|------------------------------------------------|
|                              | Title, first name, surname |                                              |                                                |
| Name of selected person:     | <input type="text"/>       |                                              |                                                |
| Telephone number 1:          | <input type="text"/>       | Telephone number 2:                          | <input type="text"/>                           |
| Contact name for call backs: | <input type="text"/>       | No telephone: <input type="text" value="2"/> | Number refused: <input type="text" value="3"/> |

| Call No. | Date DD/MM | Day of week | Call Start Time (24hr clock) | VISITS RECORD<br>Record all visits, even if no reply.<br>For phone calls – see separate grid on next page | *Call Status (Enter codes only) | Call End Time (24hr Clock) | Call followed by personal/non-CAPI time (tick) |
|----------|------------|-------------|------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------|------------------------------------------------|
| 1        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 2        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 3        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 4        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 5        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 6        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 7        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 8        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |
| 9        | /          |             | :                            |                                                                                                           |                                 | :                          |                                                |

**\*Call Status codes:** 1= No reply, 2 =Contact made, 3 =Appointment made, 4 = Any CAPI interviewing done, 5= Any other status

**TELEPHONE CONTACT:**

| Call No. | Date DD/MM | Day of week | Call Time 24hr clock | TELEPHONE CALLS RECORD<br>Record all calls, even if no reply.<br>DO NOT ENTER THESE CALLS IN THE CAPI MENU SYSTEM |
|----------|------------|-------------|----------------------|-------------------------------------------------------------------------------------------------------------------|
| 1        | /          |             | :                    |                                                                                                                   |
| 2        | /          |             | :                    |                                                                                                                   |
| 3        | /          |             | :                    |                                                                                                                   |
| 4        | /          |             | :                    |                                                                                                                   |
| 5        | /          |             | :                    |                                                                                                                   |

## Tracking Interviews and Self-Completions

[illegible]

## D: Screening

### D.1 Did you make contact with anyone in the household?

|     |   |           |
|-----|---|-----------|
| Yes | 1 | Go to D.2 |
| No  | 2 | Go to F.5 |

### D.2 Did anyone in the household speak English (even if not main language)?

|     |   |           |
|-----|---|-----------|
| Yes | 1 | Go to D.7 |
| No  | 2 | Go to D.3 |

### D.3 SHOW ARF TRANSLATION CARD

Did anyone speak any of the languages that we are going to translate into?

|                      |    |           |
|----------------------|----|-----------|
| Arabic               | 01 | Go to D.4 |
| Bengali              | 02 |           |
| Cantonese            | 03 |           |
| Gujarati             | 04 |           |
| Punjabi (Gurmukhi)   | 05 |           |
| Punjabi (Urdu)       | 06 |           |
| Somali               | 07 |           |
| Urdu                 | 08 |           |
| Welsh                | 09 | Go to D.5 |
| None of these spoken | 96 |           |

### D.4 SHOW ARF TRANSLATION BOOKLET

Please record all telephone numbers given on the front of the ARF and contact your project manager/project team for further information/instruction

Go to D.7

**D.5** Record which language(s) spoken from language card. (CODE ALL THAT APPLY)

|               |    |
|---------------|----|
| Albanian      | 10 |
| Amharic       | 11 |
| Chinese       | 12 |
| Croatian      | 13 |
| Farsi         | 14 |
| French        | 15 |
| Greek         | 16 |
| Hindi         | 17 |
| Lingala       | 18 |
| Lithuanian    | 19 |
| Luganda       | 20 |
| Malayalam     | 21 |
| Mandarin      | 22 |
| Pashto        | 23 |
| Polish        | 24 |
| Portuguese    | 25 |
| Russian       | 26 |
| Serbian       | 27 |
| Spanish       | 28 |
| Swahili       | 29 |
| Tamil         | 30 |
| Tigrignia     | 31 |
| Turkish       | 32 |
| Vietnamese    | 33 |
| NONE OF THESE | 96 |

**D.6** Were you able to use another household member or neighbour as an interpreter?

|     |   |                             |
|-----|---|-----------------------------|
| Yes | 1 | <b>Go to D.7</b>            |
| No  | 2 | <b>Go to F.4 (code 541)</b> |

## D.7 SHOW SCREENING CARD

Does anyone living at this address come from, or have parents or grandparents from **any** of the following ethnic groups?

CODE ALL THAT APPLY

|                                                                                                                                                                                       |    |                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------------|
| <b>Indian</b>                                                                                                                                                                         | 01 | <b>Go to D.8</b>            |
| <b>Mixed Indian</b> – (parents or grandparents from Indian ethnic group <b>AND</b> parents or grandparents from a non-Indian ethnic group)                                            | 02 |                             |
| <b>Pakistani</b>                                                                                                                                                                      | 03 |                             |
| <b>Bangladeshi</b>                                                                                                                                                                    | 04 |                             |
| <b>Sri Lankan</b>                                                                                                                                                                     | 05 |                             |
| <b>Caribbean / West Indian</b>                                                                                                                                                        | 06 |                             |
| <b>Mixed Caribbean/West Indian</b> (parents or grandparents from Caribbean/West Indian ethnic group <b>AND</b> parents or grandparents from a non-Caribbean/West Indian ethnic group) | 07 |                             |
| <b>North African</b>                                                                                                                                                                  | 08 |                             |
| <b>Black African</b>                                                                                                                                                                  | 09 |                             |
| <b>African Asian</b>                                                                                                                                                                  | 10 |                             |
| <b>Chinese</b>                                                                                                                                                                        | 11 |                             |
| <b>Far Eastern</b> (includes Filipino, Thai, Malaysian, Japanese, Vietnamese, Singaporean, Indonesian, Korean, Burmese)                                                               | 12 |                             |
| <b>Turkish</b>                                                                                                                                                                        | 13 |                             |
| <b>Middle Eastern / Iranian</b> (includes Israeli, Palestinian, Lebanese, Syrian, Jordanian, Yemeni, Saudi, Iraqi, Afghani, other Gulf states)                                        | 14 |                             |
| None of these                                                                                                                                                                         | 96 | <b>Go to F.6 (code 770)</b> |
| Unable to complete screening questions                                                                                                                                                | 95 | <b>Go to F.7</b>            |

**D.8** INTERVIEWER: IF CODE 1 OR CODE 6 AT D.7, CHECK THAT ALL PARENTS AND GRANDPARENTS ARE FROM INDIAN (CODE 1) OR CARIBBEAN/WEST INDIAN (CODE 6) GROUPS. IF NOT USE CODE 2 FOR MIXED INDIAN OR CODE 7 FOR MIXED CARIBBEAN/WEST INDIAN AS APPROPRIATE.

**D.9** Does anyone living at this address come from, or have parents or grandparents from **any** of the following ethnic groups?

CODE FROM D.7

|                                                                                                                                                                                       |    |                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------------|
| <b>Mixed Indian</b> – (parents or grandparents from Indian ethnic group <b>AND</b> parents or grandparents from a non-Indian ethnic group)                                            | 02 | <b>Go to E.1</b>  |
| <b>Bangladeshi</b>                                                                                                                                                                    | 04 |                   |
| <b>Sri Lankan</b>                                                                                                                                                                     | 05 |                   |
| <b>Mixed Caribbean/West Indian</b> (parents or grandparents from Caribbean/West Indian ethnic group <b>AND</b> parents or grandparents from a non-Caribbean/West Indian ethnic group) | 07 |                   |
| <b>Chinese</b>                                                                                                                                                                        | 11 |                   |
| <b>Turkish</b>                                                                                                                                                                        | 13 | <b>Go to D.10</b> |
| None of these                                                                                                                                                                         | 96 |                   |

**D.10** Transfer eligibility number from front of ARF 

|  |  |
|--|--|
|  |  |
|--|--|

 and then code

|                                   |   |                             |
|-----------------------------------|---|-----------------------------|
| Eligibility number <=30           | 1 | <b>Go to D.11</b>           |
| Eligibility number in range 31-50 | 2 | <b>Go to D.12</b>           |
| Eligibility number in range 51-54 | 3 | <b>Go to D.13</b>           |
| Eligibility number in range 55-82 | 4 | <b>Go to D.14</b>           |
| Eligibility number in range 83-91 | 5 | <b>Go to D.15</b>           |
| Eligibility number >=92           | 6 | <b>Go to F.6 (code 770)</b> |

**D.11** Does **anyone** living at this address come from, or have parents or grandparents from any of the following ethnic groups?

CODE FROM D.7

|                                                                                                                                                |    |                             |
|------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------------|
| <b>Indian</b>                                                                                                                                  | 01 | <b>Go to E.1</b>            |
| <b>Pakistani</b>                                                                                                                               | 03 |                             |
| <b>Caribbean / West Indian</b>                                                                                                                 | 06 |                             |
| <b>North African</b>                                                                                                                           | 08 |                             |
| <b>Black African</b>                                                                                                                           | 09 |                             |
| <b>African Asian</b>                                                                                                                           | 10 |                             |
| <b>Far Eastern</b> (includes Filipino, Thai, Malaysian, Japanese, Vietnamese, Singaporean, Indonesian, Korean, Burmese)                        | 12 | <b>Go to F.6 (code 770)</b> |
| <b>Middle Eastern / Iranian</b> (includes Israeli, Palestinian, Lebanese, Syrian, Jordanian, Yemeni, Saudi, Iraqi, Afghani, other Gulf states) | 14 |                             |
| <b>None of these</b>                                                                                                                           | 96 | <b>Go to F.6 (code 770)</b> |

**D.12** Does **anyone** living at this address come from, or have parents or grandparents from any of the following ethnic groups?

CODE FROM D.7

|                         |    |                      |
|-------------------------|----|----------------------|
| Indian                  | 01 | Go to E.1            |
| Pakistani               | 03 |                      |
| Caribbean / West Indian | 06 |                      |
| North African           | 08 |                      |
| Black African           | 09 |                      |
| African Asian           | 10 | Go to F.6 (code 770) |
| None of these           | 96 |                      |

**D.13** Does **anyone** living at this address come from, or have parents or grandparents from any of the following ethnic groups?

CODE FROM D.7

|                         |    |                      |
|-------------------------|----|----------------------|
| Pakistani               | 03 | Go to E.1            |
| Caribbean / West Indian | 06 |                      |
| North African           | 08 |                      |
| Black African           | 09 |                      |
| African Asian           | 10 |                      |
| None of these           | 96 | Go to F.6 (code 770) |

**D.14** Does **anyone** living at this address come from, or have parents or grandparents from any of the following ethnic groups?

CODE FROM D.7

|                         |    |                      |
|-------------------------|----|----------------------|
| Caribbean / West Indian | 06 | Go to E.1            |
| North African           | 08 |                      |
| Black African           | 09 |                      |
| African Asian           | 10 |                      |
| None of these           | 96 | Go to F.6 (code 770) |

**D.15** Does **anyone** living at this address come from, or have parents or grandparents from **Caribbean/West Indian** ethnic group?

CODE FROM D.7

|     |   |                      |
|-----|---|----------------------|
| Yes | 1 | Go to E.1            |
| No  | 2 | Go to F.6 (code 770) |

## E: Eligible Households

**E.1** Did the household respondent query any of the following topics  
(CODE ALL THAT APPLY)?

|                                                             |    |
|-------------------------------------------------------------|----|
| PURPOSE (e.g. "What's the purpose? What's all this about?") | 01 |
| INTERVIEW LENGTH (e.g. "How long will this take?")          | 02 |
| PANEL DESIGN (e.g. "You'll be coming back next year?")      | 03 |
| CONFIDENTIALITY (e.g. "Who's going to see the answers?")    | 04 |
| INCENTIVE/PAYMENT (e.g. "What's in it for us/me?")          | 05 |
| OTHER QUERY                                                 | 97 |
| NO QUERIES                                                  | 96 |



## F: Final Outcome

### F.1 Productive

|                                                                         |     |     |
|-------------------------------------------------------------------------|-----|-----|
| Completed household questionnaire and at least one individual interview | 110 | END |
| Completed household questionnaire but no individual interviews          | 210 |     |

### F.2 Non-contact

|                                                                  |     |           |
|------------------------------------------------------------------|-----|-----------|
| No contact after 6+ calls                                        | 310 | Go to G.8 |
| Contact made at address, not with household member               | 320 |           |
| Contact made at address, but not with anyone at selected DU      | 321 |           |
| Contact made at (selected) hhold, but not with responsible adult | 322 |           |
| Contact made at (selected) DU but not with selected hhold        | 328 |           |

### F.3 Refusal

|                                                                         |     |           |
|-------------------------------------------------------------------------|-----|-----------|
| Office refusal                                                          | 410 | END       |
| Contact made but all information refused about number of DUs at address | 421 | Go to G.1 |
| Contact made but all information refused about household                | 422 |           |
| Contact made at DU, but information refused about number of households  | 428 |           |
| Refusal before interview                                                | 431 |           |
| Proxy refusal                                                           | 432 | Go to G.2 |
| Refusal during interview (unproductive partial)                         | 440 |           |
| Broken appointment – no recontact                                       | 450 |           |

### F.4 Other unproductive

|                                             |     |           |
|---------------------------------------------|-----|-----------|
| Language difficulties with hhold as a whole | 541 | Go to G.2 |
| OFFICE APPROVAL ONLY: Other unproductive    | 599 |           |

### F.5 Unknown eligibility (No contact)

|                                                                                |     |           |
|--------------------------------------------------------------------------------|-----|-----------|
| OFFICE USE ONLY: Not issued to interviewer                                     | 611 | END       |
| OFFICE APPROVAL ONLY: Issued, not attempted/transferred to another interviewer | 612 | Go to G.9 |
| OFFICE APPROVAL ONLY: Inaccessible                                             | 620 |           |
| Unable to locate address                                                       | 630 |           |
| Unknown whether address is residential: No contact after 6+ calls              | 640 |           |
| Residential: unknown if eligible person(s) due to non-contact after 6+ calls   | 650 |           |
| Screener not completed due to non-contact (boost sample only)                  | 660 |           |
| Other unknown eligibility (verbatim reason to be keyed in Admin block)         | 690 |           |

### F.6 Deadwood/Ineligible

|                                                                              |     |           |
|------------------------------------------------------------------------------|-----|-----------|
| Not yet built/under construction                                             | 710 | Go to G.9 |
| Demolished/derelict                                                          | 720 |           |
| Vacant/empty housing unit                                                    | 730 |           |
| Non-residential address (e.g business, school, office, factory etc)          | 740 |           |
| Address occupied, no resident household (e.g. occupied holiday/weekend home) | 750 |           |
| Communal establishment/institution – no private dwellings                    | 760 |           |
| Resident household, not eligible for survey                                  | 770 |           |
| Other ineligible                                                             | 790 |           |

### F.7 Unknown eligibility (Contacted)

|                                                                                    |     |           |
|------------------------------------------------------------------------------------|-----|-----------|
| Information refused about whether address is residential                           | 810 | Go to G.9 |
| Contact made but not with someone who can confirm the presence of a resident hhold | 820 |           |
| Information refused about whether resident(s) are eligible                         | 830 |           |
| Unable to confirm eligibility of resident(s) due to a lack of knowledge            | 840 |           |
| Unable to confirm eligibility of resident(s) due to a language barrier             | 850 |           |
| Refusal to complete screener (boost sample only)                                   | 860 |           |
| Screener not completed due to lack of knowledge (boost sample only)                | 870 |           |
| Other unknown eligibility                                                          | 890 |           |

## G: Unproductive Households

### G.1 What was the main reason for household refusal

|                                  |                                                        |    |
|----------------------------------|--------------------------------------------------------|----|
| <b>Too busy:</b>                 | Looking after ill/elderly                              | 10 |
|                                  | Looking after child(ren)                               | 11 |
|                                  | Respondent almost never home                           | 12 |
|                                  | Respondent is temporarily absent                       | 13 |
|                                  | Stressful family situation                             | 14 |
|                                  | Too busy (not elsewhere specified)                     | 15 |
| <b>Personal reasons:</b>         | Unhappy about confidentiality                          | 20 |
|                                  | Questions too personal                                 | 21 |
| <b>Attitudes towards survey:</b> | Respondent does not want to be bothered                | 22 |
|                                  | Nothing ever changes                                   | 23 |
|                                  | Survey is too long                                     | 24 |
|                                  | Survey is waste of time                                | 25 |
|                                  | Previous bad experience with surveys                   | 26 |
| <b>Family pressure:</b>          | Other family member opposes respondent participating   | 30 |
|                                  | Someone has convinced respondent to refuse             | 31 |
|                                  | Other household member refuses on behalf of respondent | 32 |
| <b>Other:</b>                    | No reason given                                        | 96 |
|                                  | Other reason (WRITE IN)                                | 97 |

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### G.2 Approximate age of the person seen? (Write in)

|  |  |
|--|--|
|  |  |
|--|--|

### G.3 Sex of person seen

|        |   |
|--------|---|
| Male   | 1 |
| Female | 2 |

### G.4 Ethnic background

|           |   |
|-----------|---|
| White     | 1 |
| Non-white | 2 |

**G.5** Was English the first language of the person spoken to?

|            |   |
|------------|---|
| Yes        | 1 |
| No         | 2 |
| Don't know | 3 |

**G.6** Did you establish the number of people in the household?

|     |   |           |
|-----|---|-----------|
| Yes | 1 | Go to G.7 |
| No  | 2 | Go to G.8 |

**G.7** Write in number of people in each of following age groups

|                   |  |  |
|-------------------|--|--|
| Number aged 16+   |  |  |
| Number aged 10-15 |  |  |
| Number aged 0-9   |  |  |

**G.8** If a different interviewer called again in 2-3 weeks, how likely do you think it is that they would get an interview?

|                   |   |
|-------------------|---|
| Very likely       | 1 |
| Likely            | 2 |
| Possible          | 3 |
| Unlikely          | 4 |
| Very unlikely     | 5 |
| Impossible to say | 6 |

**G.9** RECORD ANY FURTHER INFORMATION ABOUT UNPRODUCTIVE OUTCOME (IF DEADWOOD THEN ALSO WHERE INFORMATION RECEIVED)

**END**